

AAC Application Requirements

A General: Applications for most work that changes the appearance of structures and landscaping as described below in sections D and E below. The applications need to be submitted in accordance with sections B and C, below.

B Deadline for application to be considered during a given month: noon on day of AAC meeting.

C Application form: Shall be the approved AAC Application form, available from the Club's office or in electronic form (pdf format) from the Club's web site. The application must be signed by the owner, or a duly appointed person authorized to act for the owner (evidence of such an appointment must be provided to the Club prior to or with the submission of the application).

D Applications required: Any work that changes the exterior appearance of the house, auxiliary structures, landscaping, other structures, flagpoles, sport courts, solar panels. Any structure placed within the setback area. Landscaping construction of any type (landscaping construction is defined to include non-living imported to the site materials – soil, rocks, concrete, paving, lumber, framing, glass, brick, etc.) excluding amounts needed for normal maintenance. Within the setback areas planting of trees and shrubs having a mature height greater than six (6) feet. Planting trees or shrubs with mature heights greater than 25 feet or mature widths greater than 20 feet.

E Work Not Requiring An Application:

- Minor repairs that will return the item or feature to its original shape, size and appearance.
- Interior house and auxiliary structure remodels that do not change the exterior appearance, however changes to exterior door and window location, size and general appearance require an application.
- Routine maintenance, such as lawn mowing, trimming of trees and shrubs, adding bark or mulch, cleaning, etc.
- Repair or in-kind replacement of items such as trim, mailboxes, lamp posts, deck surfaces. These need to be of the same size, shape, material, and location. No existing covenants violating items may be repaired without approval.
- Plant replacement, in kind and size, is acceptable, as long as all requirements of the Covenants are met.
- Annual and small perennial flower plantings (less than 2 foot high) anywhere on the property.

F Handling of incomplete applications: Applications will be automatically denied and returned to applicant with explicit directions on what was missing.