

# Newport Shores Yacht Club

Job Title: Head Lifeguard	Report To: General Manager
Department: Aquatics	Status: Seasonal Part-Time

## Position Overview

The Head Lifeguard needs to be energetic, responsible and an outgoing person to join our summer team as Head Lifeguard. This role is responsible for overseeing all the guards, scheduling, training and snack bar activities.

### 1. Pool

- Responsible for the daily cleaning and maintenance of the pool
- Sets up the pool and deck appropriately
- Ensures & enforces that private pool party adheres to the scheduled times and allotted number of guests

### 2. Lifeguards

- Work as a lifeguard on guard rotation
- Work with the Assistant Manager to ensure that all guards have valid CPR, Lifeguard Certifications, and Food Handler's permits.
- Oversee lifeguard behavior, professionalism & ability to effectively perform, their job according to the job description.
- Encourage and manage cleaning and chemicals maintenance on a daily basis.
- Coordinate with the Assistant Manager to host at least one in service so that the lifeguards may refresh and enhance their skills.
- Ensure that all guards receive at least 1 white cap each

### 3. Concessions

- Oversee the inventory, billing and management of the Snack Bar.
- Work the concession stand as needed

## Requirements

1. A minimum of 3 years of lifeguard experience with a proven track record of increased responsibility and problem resolution.
2. Must be at least 18 years old.
3. The person must be customer service oriented and able to manage people.
4. This position requires the candidate to work weekends with limited exceptions.
5. Must have current CPR, Lifeguard, and Food Handler's certifications.
6. Employment is seasonal and only available between May 1st thru September 18th.
7. Must be able to stand for up to 60 minutes at a time and ability to carry up to 50 lbs.
8. Head Lifeguard must pass a First Aid/CPR written test with an 90% or better.
9. The Head Lifeguard will be required to successfully complete the following during a swim test: swim 500 under 10 minutes; tread water for 2 minutes; retrieve a 5lb brick from the bottom of the pool without resurfacing
10. Will be required to work July 4th Weekend and Memorial Day or Labor Day weekends

## Other Skills/Abilities

- The Head Lifeguard needs to be customer service oriented with a can-do attitude.
- This is a part-time position (approximately 30 per week) and the hours will vary by day and week. Due to this, the candidate must be able to work shifts from 9:00am - 10:00pm seven days a week.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.