



## Newport Yacht Club

81 Skagit Key  
Bellevue, WA 98006

425-747-3291  
Info@newportshoreswa.org

### NYC Tennis Pro Position:

The Newport Yacht Club is looking for a Tennis Pro to run our summer lessons and team programs.

Applications are being accepted through May 15<sup>th</sup> 2026. Please send your application and resume to Beth Paschall. You may email your information to [info@newportshoreswa.org](mailto:info@newportshoreswa.org) or mail it to 81 Skagit Key, Bellevue, WA 98006

### Position Overview

Reliable, talented, and energetic Tennis Coach needed to manage and coach our summer tennis program at Newport Yacht Club in the Newport Shores Neighborhood in Bellevue, WA.

We are looking for a Head Coach to teach the fundamental skills of tennis, teach physical conditioning with a focus on team and personal development in individual, team lessons and league matches.

Our goal is to provide a program that supports participation, inclusion as well as develop strong skills and sportsmanship in our participants. Qualified individuals must have prior coaching experience, exhibit a desire to review our current program, and recommend changes to enhance our program and increase participation.

Hours are generally Monday – Friday, 8 am – 2 pm for Group lessons and Team practices after BSD school is out. Private lessons can be scheduled outside of these times by the Tennis pro.

Salary is a 60%/40% split for group lessons and team fees, for private lessons it is a 75%/25% split between Pro/Club.

Pay Info & Schedule				
Tennis Team	\$100	per week/per student	7 weeks	June 30 – Aug 15
Group Lessons	\$65	per week/per student	8 weeks	June 30 – Aug 22
Private Lessons	\$75	per hour	As scheduled	
Semi-Private Lesson	\$85	per hour	As scheduled	
Special event	Agreed upon hourly rate		July 4 <sup>th</sup> & as scheduled	

Program runs from June thru August and applicants must be available during this time.

**NOTE:** This job description is not intended to be all-inclusive. Employee may perform other related duties as required to meet the ongoing needs of the organization.



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## Tennis Pro Application for Newport Yacht Club

Date: \_\_\_/\_\_\_/\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Date available to start: \_\_\_\_\_

### Required Certification/Permits (attach a copy of each)

CPR/First Aid Certification-	date completed: _____	expires: _____	copy attached:	<input type="checkbox"/>
Lifeguard Certification-	date completed: _____	expires: _____	copy attached:	<input type="checkbox"/>
WA State Food Handlers Permit-	date completed: _____	expires: _____	copy attached:	<input type="checkbox"/>
Safety Training for Swim Coaches	date completed: _____	expires: _____	copy attached:	<input type="checkbox"/>

### Education

High School- last grade completed: \_\_\_\_\_ school attended: \_\_\_\_\_  
 College or Tech School- Year/s completed: \_\_\_\_\_ school attended: \_\_\_\_\_  
 Other \_\_\_\_\_

### Experience

Have you previously been employed at Newport Yacht Club?: YES:  NO:   
 If yes, when? \_\_\_\_\_ what position: \_\_\_\_\_  
 Previous or current employer: \_\_\_\_\_ position/title: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Previous employer: \_\_\_\_\_ position/title: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

### References (no family members)

1.name: \_\_\_\_\_ years known: \_\_\_\_\_ phone: \_\_\_\_\_  
 how does this person know you? \_\_\_\_\_  
 2.name: \_\_\_\_\_ years known: \_\_\_\_\_ phone: \_\_\_\_\_  
 how does this person know you? \_\_\_\_\_  
 3.name: \_\_\_\_\_ years known: \_\_\_\_\_ phone: \_\_\_\_\_  
 how does this person know you? \_\_\_\_\_

### Questions

Why do you want to be a swim coach at NYC?: \_\_\_\_\_  
\_\_\_\_\_

What qualities do you feel would be an asset to the Club? \_\_\_\_\_  
\_\_\_\_\_

I certify that all information provided on this application is true to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_